



Name:			

A	INFORM - Action Focus Campaign start  • What were your most important learning points of the session?  • What are your most important new perspectives?	Date:
	OBSERVE  • Write down what hazards you see and what the risks are.  • Ask yourself, and discuss with colleagues: Is this normal? Could it be If necessary, take pictures of the situation (ask permission from the location)	





	DISCUSS  • Select which points are in • Give an explanation during		Date:
D	IMPLEMENT  • Which action(s) are you g If necessary, take pictures		Date:
	EVALUATE  • What have we done?	• What could be done more?	Date:
	What did we improve? What did we learn?	■ What are the next steps?	