

Name:

Date:

A **INFORM - Action Focus Campaign start**

- What were your most important learning points of the session?
- What are your most important new perspectives?

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

B **OBSERVE**

Date:

- Write down what hazards you see and what the risks are.
- Ask yourself, and discuss with colleagues: Is this normal? Could it be done differently?
If necessary, take pictures of the situation (ask permission from the location manager!)

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

C DISCUSS

Date:

- Select which points are important to you.
- Give an explanation during the session

.....

.....

.....

.....

.....

D IMPLEMENT

Date:

- Which action(s) are you going to work on?
If necessary, take pictures of the result.

.....

.....

.....

.....

.....

.....

E EVALUATE

Date:

- What have we done?
- What did we improve?
- What did we learn?
- What could be done more?
- What are the next steps?

.....

.....

.....

.....

.....

.....